Sample Letter to Products Distributors and other Resellers

Date:

To (Customer):

From (You):

Re: IMPORTANT LEGAL INFORMATION: California Proposition 65 Warning Requirements – Your response is required

Dear ,

Warning Requirements: According to California Health and Safety Code Section 25249.6, no person in the course of doing business shall knowingly and intentionally expose an individual to a product containing chemicals known to the state of California that cause cancer, birth defects or other reproductive harm without first providing a clear and reasonable warning.

The California Attorney General’s Office has indicated that, in their view, distributors of products have a duty to inform their customers of the warning requirement and to take reasonable steps to ensure their customers are properly providing the warning to the ultimate purchaser of the products.

Approved Warnings: The California Attorney General’s Office has stated that the following warnings, if properly displayed at the retail outlet, satisfies the clear and reasonable warning requirement of the statute:

For carcinogens:

WARNING: This product contains a chemical known to the State of California to cause cancer.

For reproductive toxins:

WARNING: This product contains a chemical known to the State of California to cause birth defects or other reproductive harm.

We revised our warning to address our specific products as follows:

WARNING: This product contains a chemical, or chemicals, known to the State of California to cause cancer, birth defects or other reproductive harm.

Displaying the Warning: This warning sign must be posted at the retail outlet where the products being offered for sale are displayed, or at the point of sale (i.e., cash register or order counter), or both, so that it is likely to be seen and read by consumers purchasing the products. If the point of sale is other than at a retail outlet (e.g. where orders are taken by phone or electronically), the warning should be included with the invoice or in a confirming e-mail.
Your Duties as a Distributor or Supplier- To comply with your duties under Proposition 65, you must send an explanatory letter to all of your customers in California to inform them of their duties under Proposition 65, and you must make reasonable efforts to ensure that retailers are properly posting the warning sign.

We Need Confirmation From You- An individual in a position of authority within your company must confirm your receipt of these warning materials and instructions from us, and let us know your company will carry out its duty to post or provide the Proposition 65 warning to the end user, or pass along this information to your customer, as stated above. You may provide such confirmation by completing and mailing to us the attached Reply Confirmation Form. If we do not hear from you within 21 days from the date of this letter, we will contact you to follow up on this request for confirmation.

We plan to send out a copy of this or a similar letter on an annual basis, and to obtain confirmation that you are continuing to provide the Proposition 65 warning and instructions to each of your customers.

Proposed Warning Language and Instructions You Can Include With Or On Your Invoices- In addition to the foregoing, you may also choose to include a warning on any invoices for the products as an additional warning to your customers. If you choose to provide a warning with or on your invoice, the following invoice warning language is suggested:

According to California Health and Safety Code Section 25249.6, by purchasing this product you have a duty to inform your retailer customers that they must provide a clear and reasonable warning to any customer who purchases the products, and you must take reasonable steps to ensure that the warning is properly posted at the retail outlet. The following warning should be posted at the retail outlet in California where the products being offered for sale are displayed, or at the point of sale (i.e., cash register or order counter), or both, so that it is likely to be seen and read by the ultimate purchaser of the products.

WARNING: This product contains a chemical know to the State of California to cause cancer, birth defects or other reproductive harm.

If you are a distributor, you have a duty to notify the retailers of the products of the Proposition 65 warning requirements and to confirm that they will provide the warning as required by the law. If you need additional information, please contact us.

Should you have any questions, please contact us at ____________________________.

Sincerely,

(Representative & Title)

Attachment: Reply Confirmation Form
Prop. 65 Reply Confirmation Form

PLEASE PROVIDE US WITH THE INFORMATION REQUESTED IN THE SPACE PROVIDED

Date: ___________________

Your Name: __________________________________________

Your Company: ____________________________

Your Company or Store Location:
________________________________________________________

Your Title: _______________________________

I am in a position of authority within my company. (Yes/No): ________

This is to confirm that I have read and am familiar with the information, instructions, and materials concerning the California Proposition 65 warning, and, to the extent Proposition 65 applies to our company, it is our company’s intention to comply with the California Proposition 65 warning requirements.

(Yes/No): ________

Signature: ___________________________________________________________________